How to Upload & Verify Your Immunizations

Logging in

Health-e-Messaging will open with a UC Davis Central Authentication Service (CAS) page. You will use your UC Davis login and Kerberos passphrase to access the site.

If you have not yet set-up your UC Davis computing account, you won’t be able to log in. Once you have created your computing account, it can take a couple of days for the systems to update your record with your login credentials. You will also need to have Duo set-up. Any issues with these require contacting IT Express at (530) 754-4357.

Once you have logged into Health-e-Messaging from a computer, this is the first page you will see. If you log in from a mobile device, the menu on the left will be under a dropdown menu on the upper left side.

The primary buttons will quickly take you to the most used areas on the site. You can schedule an appointment, view lab results, edit your profile and more. The menu on the left side will give you more in-depth options including consent forms, messages, online statements, and other items.

To upload your COVID-19 immunization record, click on the top button on the home page labeled “Enter My COVID-19 Vaccination Information”. Please include your booster information.

For more details about the COVID-19 immunization requirements and a step-by-step guide on how to upload your vaccinations, visit the Campus Ready page.
Inputting and Uploading Entrance Immunizations (Not COVID)

To input your vaccinations, select “Medical Clearances” from the menu on the left.

This will load a new screen with all the requirements and their status. This includes all clearances, not just the entrance requirements.
Clearance Status & Details

Once you have entered necessary information, the status for an immunization will change from “Not Compliant” to “Compliant”. The details on the right side give you more information when you click on them. Here are a few examples of each status type. Each immunization detail box will list the immunization, whether it is required, your status and how it is satisfied.

Immunization Update

Window Example

After you click on the green “Update” button, you will have a window like the one shown here. In this example for Measles (rubeola), you have two options to meet the requirement. If you have received two doses of the vaccine, enter the dates, and select the vaccine given. If you have not received two doses of the vaccine, you can have a blood test (Measles Antibody Titer) and if it shows positive immunity, it will meet the requirement instead by entering the date and result of the test. You do not need to fill out both sections.

Dates need to be entered using the Month/Day/Year format. If you are not able to enter the dates using that format, please check your browser language settings to so that they are English (US).

Once you have entered this information, click Done, which will close the window. You will need to continue this process for each item.

Immunization Records Upload

Click on the “Add immunization record” button at the top of the screen. This will open a pop-up window which will allow you to select your documentation. Once you have selected your file, click on open.

Once you have entered the dates for your immunizations, you will need to upload your documentation. This information can be obtained from your medical provider. Your medical provider can use this form to provide you with the necessary information if they do not have a different record available for you. You can submit your immunization documents, your yellow immunization card, or a copy of your immunization from the doctor’s office.
Immunization Records Upload (Continued)

Be sure to click on “Save Records” to complete the upload.

This will automatically load a new page, showing that your document has been saved successfully.

If you need to upload multiple documents, repeat the above steps. This should only be for your immunizations and not the TB Health Assessment Form.

TB Screening

All incoming students must complete a Tuberculosis risk questionnaire and/or a TB Health Assessment. To access the survey, click on the “Update” button next to TB Screening.

This will load the questionnaire which will determine if you need to provide further documentation. Please answer all the questions and click on the “Submit” button. It can take up to 24 hours to update your compliance. Please wait 24 hours before contacting us.
TB Screening (Continued)

Based on your responses to the questions, the system will determine your next steps. If you need to do more, a screen with further instructions will load immediately after you click submit.

If you have the medical information necessary to demonstrate compliance in any of the ways listed, you may enter those dates and upload a copy of those records. Be sure to select your result and enter the date in the month/day/year format. If you need to upload this information later, you can do so by clicking on the green "Update" button.

If the system determines that you may be at higher risk for TB infection, you are required to complete a TB Health Assessment Form and submit proof of negative TB testing within the 12 months prior to the start of your first term. You can become compliant for the TB testing requirement with laboratory blood testing, skin test, and/or a chest x-ray. A chest x-ray is required if you currently have (or have previously had) a positive skin or blood test.
TB Screening (Continued)

You must download the TB Health Assessment form and take it to your Primary Care Provider. Once any required testing is complete and your provider has determined you are free of active TB, the provider must complete and sign the TB Health Assessment form. This form can also be downloaded from the SHCS site.

Upload the form under the TB Health Assessment Form section. Select the “Upload” button.

After selecting your file, select “Open”. This will open the image to verify the upload.

Click on “Looks Good” or if something looks wrong, you can click on the “Cancel Upload” button.

Please note that all test results MUST be in English. Incomplete forms or medical information entered in a language other than English will not be accepted and you will NOT be cleared to register for classes.

Note: Please allow at least 14-21 business days for your documentation to be processed.
Clearance Status Satisfied

After you have updated your immunization information and completed the TB assessment, including any further action, the status for each item will change to Compliant. Your overall Clearance Status may still say Not Satisfied as the Influenza Immunization will be not compliant unless the university implements a mandate for the season. Please refer to OASIS to determine if you have a hold.

If you had a hold related to the entrance immunization and TB requirements, they will be cleared within 24 hours of being compliant. If you still have the hold after 24 hours, please message the Immunization Nurse through HEM.

<table>
<thead>
<tr>
<th>Immunization Entrance Requirements for New Students</th>
<th>COVID-19 Vaccination Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>All incoming new, transfer and graduate students, including students in the Veterinary Medicine and School of Nursing programs, are required to meet the UC Immunization and TB Risk Screening requirement.</td>
<td>All students, including those currently enrolled, are required to provide proof that they are update to date with their COVID-19 vaccines and have received a booster if applicable. The campus policy can require repeat vaccinations or boosters on an annual or recurring basis consistent with FDA-approved labeling and CDC recommendations.</td>
</tr>
<tr>
<td>Check out our resources for new students for more information.</td>
<td>View the official University of California SARS-CoV-2 (COVID-19) Vaccination Program.</td>
</tr>
</tbody>
</table>
International Students

Any of the vaccines that have been authorized by the World Health Organization can be entered into your Health-e-Messaging records to meet the university’s vaccine mandate requirements. The university will accept any FDA- or WHO-authorized vaccine as fulfilling the mandate. Current WHO-authorized vaccines include Pfizer, Moderna, Janssen (Johnson & Johnson), Novavax, AstraZeneca, Covishield, Covaxin, Sinopharm/BIBP, and Sinovac. Booster shots are a part of the mandate and are needed to be compliant. However, refer to the CDC guidance to determine whether you are required to receive booster if your primary vaccine series was completed outside of the United States.

Influenza Immunization Requirements

The influenza vaccine is a seasonal mandate announced by the university. More information will be available closer to the start of flu season, usually mid-October. You are not required to have a flu vaccine to meet the current Entrance Requirements.

Immunization Holds

The University of California Immunization Policy requirements, commonly referred to as Entrance Requirements correspond to the IZ hold. This hold will prevent you from registering for the term following your initial start term. For example, if you are an incoming student for Fall 2022, your IZ hold will prevent you from registering for winter quarter classes in 2023 if you are not compliant for your entrance immunization requirements. The due date for compliance is entirely dependent on when you begin your first term, which is why there is no standard due date.

Unlike the IZ hold which applies to entering students, the SARS-CoV-2 (COVID-19) Vaccination Program applies to all students, and corresponds to the IN hold on your student account. The COVID vaccination requirement is a separate UCOP mandate and not part of the entrance immunization program. The IN hold is placed on your student registration record immediately after beginning your degree program. However, we recommend that you be vaccinated as soon as possible before you start classes, and as soon as you are able to log onto the SHCS patient portal, also known as Health-e-Messaging. There is no pre-defined due date for this requirement because COVID vaccination eligibility dates can vary from person to person.

Questions for the Immunization Nurse?

Contact us via Health-e-Messaging using these step-by-step instructions.