UC Davis Privacy Notice for COVID-19 Vaccination Information in Health-e-Messaging

Information Requested:
UC Davis requests employees and students to report their COVID-19 vaccination status by manually entering and uploading their proof of vaccination (“Information”) using UC Davis Health-e-Messaging, the confidential occupational and student health database. We are requesting that you provide up to the following:

- Name
- Date of birth
- Date(s) of vaccine administration
- Vaccine manufacturer
- Vaccine lot number(s)/code
- Vaccine completion status

CAIR2 Authorization:
If you indicate that you received your COVID-19 vaccine in California and sign the authorization form, UC Davis Student Health and Counseling Services (“SHCS”) will automatically obtain and verify your Information through the California Immunization Registry (“CAIR2”). With your authorization, SHCS will appropriately obtain and securely maintain all vaccination data associated about you that is stored in the California database, and only use your COVID-19 Information.

Authority for Collecting the Information:
Collecting this Information is requested to: (1) comply with the UC Davis Public Health Policy, (2) comply with the UC Davis COVID-19 testing program, and (3) prepare to comply with the expected UC Office of the President SARS-CoV-2 (COVID-19) Vaccination Program.

Use of the Information:
We will use the Information in Health-e-Messaging to mitigate the risk of spread of COVID-19 consistent with applicable public health guidance. The Information will be accessed only by those UC Davis employees with a need to use it for a business reason, such as the legitimate educational interest of a student, the health and safety of a student or others, or for building site and workplace safety for employees. To accomplish this, we may use your Information for:

- UC Davis policy compliance
- UC Davis COVID-19 testing program compliance
- [Pending] UC Office of the President COVID-19 vaccination program compliance
- Cal/OSHA regulation and/or other State and Federal requirements for health and safety compliance
- COVID-19 contact tracing efforts
- Eligibility for in-person gatherings
- Assessment for possible future booster vaccine doses
- Other legitimate educational or health and safety reasons

Your vaccination status (e.g., vaccinated or not vaccinated) may be made available to the employees only if they have a business need to know your vaccination status to comply with UC Davis Public Health Policy. UC Davis will retain the Information to the extent that it is necessary to accomplish compliance with applicable laws and policies.
Consequences of not Providing the Information:
Employees or students who do not provide all or any part of the requested Information either manually or by authorization to CAIR2, must comply with COVID-19 testing every four days and other required public health mitigation measures to access university facilities and programs pursuant to UC Davis Public Health Policy.

Protection of the Information:
We are committed to protecting your privacy. UC Davis uses administrative, technical, and physical safeguards consistent with UC privacy and security policies to protect the confidentiality of the Information.

Employee Information will be maintained in a confidential file separate from personnel records. Student Information will be maintained in the confidential student health file. Access to the Information will be limited to the minimum number of people or functions and only as needed for purposes mentioned in the “Use of Information” section above.

Your Rights:
You have the right to request access, review and/or request amendments to the Information UC Davis collects and maintains about you. The agency official who is responsible for the system of records and who will respond to your request is the SHCS Privacy Officer, Student Health and Counseling Services, One Shields Ave, Davis, CA 95616, phone (530)752-7667.

If you wish to report a privacy issue, contact privacy@ucdavis.edu.

Effective Date: This notice is effective as of June 18, 2021