

# UCDAVIS

## STUDENT HEALTH AND COUNSELING SERVICES

### How to Upload & Verify Your Entrance Requirements, Including Immunizations

#### Entrance Requirements for New Students

All incoming students (new, transfer and graduate, including students in the Veterinary Medicine and School of Nursing programs) are required to meet the [UC Immunization and TB Risk Screening](#) requirement. This includes undergraduates transitioning to graduate programs.

Check out our [resources for new students](#) for more information.

#### Immunization (IZ) Holds

[The University of California Immunization Policy](#) requirements, commonly referred to as Entrance Requirements correspond to the IZ hold. This hold will prevent you from registering for the term following your initial start term. For example, if you are an incoming student for Fall 2023, your IZ hold will prevent you from registering for Winter 2024 classes if you are not compliant for your entrance immunization requirements by your second term registration period. The due date for compliance is entirely dependent on when you begin your first term, which is why there is no standard due date.

#### Influenza Immunization Requirements

The influenza vaccine is a seasonal mandate announced by the university. More information will be available closer to the start of flu season, usually mid-October. **You are not required to have a flu vaccine** to meet the current Entrance Requirements. Influenza immunization does not impact your ability to register for classes. [Campus Ready](#) has more information on flu vaccine requirements.

#### COVID-19 Vaccination Requirements

All students, including those currently enrolled, are required to provide proof that they are up to date with their COVID-19 vaccination. The campus policy can require repeat vaccinations or boosters on an annual or recurring basis consistent with FDA-approved labeling and CDC recommendations. To comply with policy, students need to either upload their COVID-19 vaccination information or

submit a declination form via Health-e-Messaging. **There is currently no hold associated with COVID-19 vaccination compliance.**

View the official University of [California SARS-CoV-2 \(COVID-19\) Vaccination Program](#).

The SARS-CoV-2 (COVID-19) Vaccination Program applies to **all** students and is separate from the entrance immunization program. While there is no pre-defined due date for this requirement, we recommend getting vaccinated as soon as possible.

#### International Students

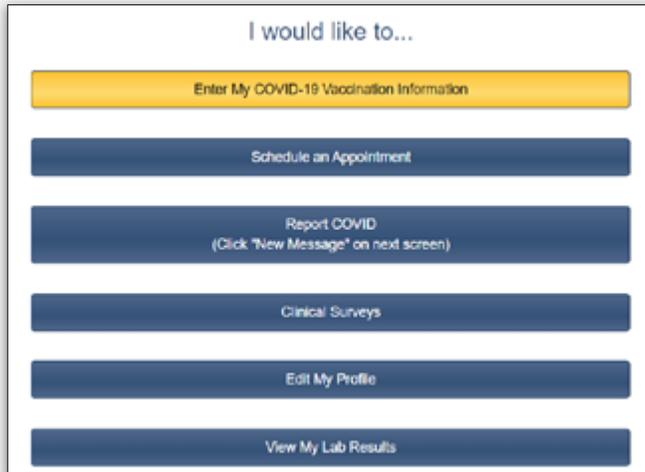
Any of the vaccines that have been authorized by the World Health Organization can be entered into your Health-e-Messaging records to meet the university's vaccine mandate requirements. The university will accept FDA-or WHO-authorized vaccine as fulfilling the mandate. All documentation must be in English.

#### Individual School/Program Requirements

Individual schools or programs may have additional requirements. Program specific requirements can be found in the program's student handbook or syllabus. For submission of program specific requirements, refer to your program. Example: [Veterinary Medicine Student Requirements](#).



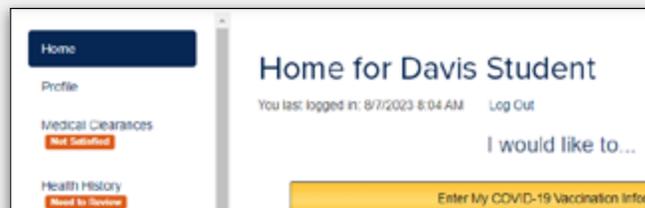
## Uploading COVID-19 Immunization



You can upload your COVID-19 immunization record by clicking on the top button labeled “Enter My COVID-19 Vaccination Information” on the home page. Make sure to include all COVID-19 vaccines received, specifying if a dose was **bivalent** (released September 2022).

The University of California, Office of the President, is in the process of revising the [UC policy for COVID-19 vaccination](#) following the updated COVID-19 immunization recommendations by the [Centers for Disease Control and Prevention](#) on April 1st, 2023. Under the revised policy students will need to upload their COVID-19 vaccine information or submit a declination form through Health-e-Messaging. Only one dose of an “updated” or bivalent vaccine is required.

## Inputting and Uploading Entrance Immunizations (Not COVID)



To input your vaccinations, select “Medical Clearances” from the menu in Health-e-Messaging.

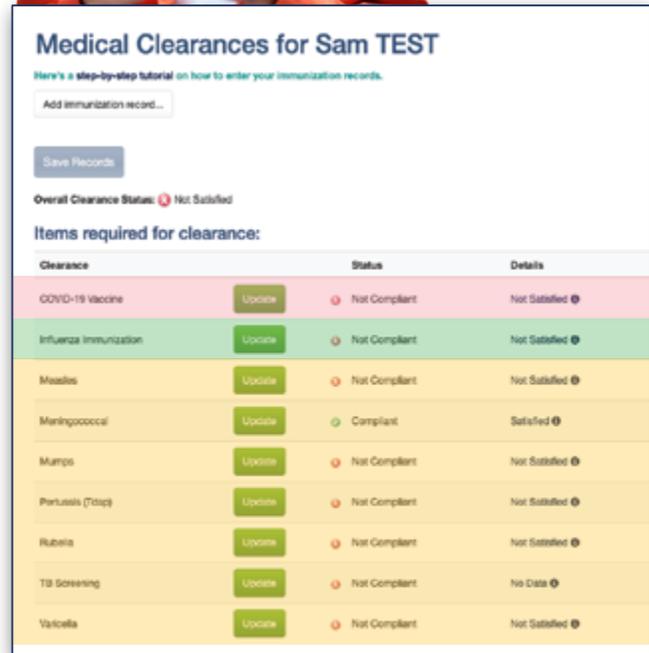
This will load a new screen with all the requirements and their status. This includes all clearances, **not just the entrance requirements**. Clearances not considered Entrance Requirements and **not associated with a registration hold for your first term** (whether undergraduate, graduate, or professional) are: **Influenza** Immunization (seasonal, waivable) and **COVID-19** Vaccine (universal, waivable).



Immunization Entrance Requirements (IZ Hold)

Seasonal Requirement

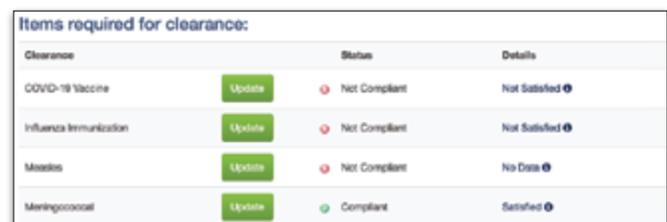
COVID-19 Requirement



## Clearance Status & Details

Once you have entered necessary information, the status for an immunization will change from “Not Compliant” to “Compliant”. Clicking on the items in the “Details” column will give you more information on the specific immunization and how to become compliant.

The due date for compliance is entirely dependent on when you begin your first term, which is why there is no standard due date. The IZ hold will prevent you from registering for the term following your initial start term. For example, if you are an incoming student for Fall 2023, your IZ hold will prevent you from registering for Winter 2024 classes if you are not compliant for your entrance immunization requirements during your Winter registration period. Influenza and COVID-19 immunization requirements are not associated with a registration hold.



## Immunization Update Window Example

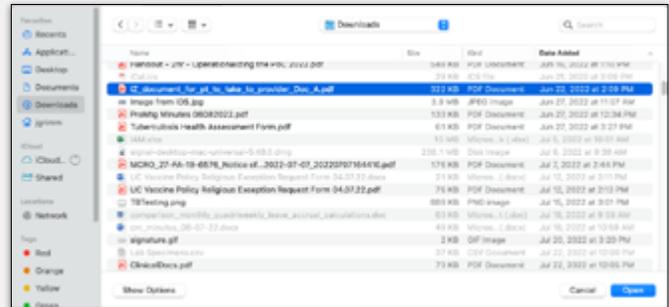
After clicking the green “Update” button, you will see a window like the one shown here displaying possible ways to be compliant with the requirement. In this example for Measles (rubeola), you have two options. (1) If you have received two doses of the vaccine, enter the dates, and select the vaccine given. (2) The other option is a blood test (titer) that demonstrates immunity (Measles Antibody Titer, for this example). You **do not** need to fill out both sections.

Enter dates using the Month/Day/Year format. If you are unable to enter the dates using that format, try changing your browser or language settings to English (US).

Click "Done" once you have entered your information. You will need to repeat this process for each medical clearance and entrance requirement.

## Immunization Records Upload

After entering the dates for your immunizations, you must upload your documentation. This information can be obtained from your medical provider. Your medical provider can use [this form](#) to provide you with the necessary documentation. Acceptable forms of documentation include: immunization documents, yellow immunization card, a copy of your immunization from the doctor’s office or the above form in English with your **name** and **date of birth** visible.



Click on the “Add immunization record” button at the top of the screen. This will open a pop-up window which will allow you to select your documentation. Once you have selected your file, click on “open.”

Be sure to click on “Save Records” to complete the upload. This will automatically load a new page, showing that your document has been saved successfully.

Procedure	Event Date	Comment
✓ Measles II adult	6/15/2023	
✓ Measles II adult	2/15/2023	
✓ Measles II adult	1/15/2023	
✓ Influenza - Seasonal (Administered)	11/21/2022	Standing order per Dr. Schermeron
✓ Influenza - Seasonal (Administered)	11/16/2022	Standing order per Dr. Schermeron

If you need to upload multiple documents, repeat the above steps. This is only for your immunizations and not the TB Health Assessment Form.



## Tuberculosis (TB) Screening

**Medical Clearances for Sam TEST**

Here's a [step-by-step tutorial](#) on how to enter your immunization records.

Add immunization records...

UCD General ID

Save Records

Overall Clearance Status: ⚠ Not Satisfied

Items required for clearance:

Clearance	Status	Details
COVID-19 Vaccine	<span style="color: green;">Update</span> <span style="color: red;">⚠</span> Not Compliant	Not Satisfied
Influenza Immunization	<span style="color: green;">Update</span> <span style="color: green;">✔</span> Compliant	Satisfied
Meadles	<span style="color: green;">Update</span> <span style="color: red;">⚠</span> Not Compliant	No Data
Meningococcal	<span style="color: green;">Update</span> <span style="color: green;">✔</span> Compliant	Satisfied
Mumps	<span style="color: green;">Update</span> <span style="color: red;">⚠</span> Not Compliant	Not Satisfied
Pertussis (Tdap)	<span style="color: green;">Update</span> <span style="color: red;">⚠</span> Not Compliant	Not Satisfied
Rubella	<span style="color: green;">Update</span> <span style="color: red;">⚠</span> Not Compliant	Not Satisfied
TB Screening	<span style="color: green;">Update</span> <span style="color: red;">⚠</span> Not Compliant	No Data
Varicella	<span style="color: green;">Update</span> <span style="color: red;">⚠</span> Not Compliant	Not Satisfied

All incoming students must complete a Tuberculosis (TB) risk questionnaire and/or a TB Health Assessment. To access the survey, click on the “Update” button next to TB Screening.

**TB Screening**

All incoming students must complete a Tuberculosis risk questionnaire. Incoming students at higher risk for TB infection, must have further documentation completed by their medical provider submitted to their Student Health Service prior to UC entry.

Please answer the following questions...

- Have you previously tested **POSITIVE** for TB?  
 Yes  No
- Were you born **outside** of the United States, Canada, Australia, New Zealand, or northern or western Europe?  
 Yes  No
- Are you immunosuppressed, current or planned?  
 Are you a person living with HIV/AIDS, an organ transplant recipient, or taking medications that suppress your immune system?  
 Yes  No
- Have you had close contact to someone with **ACTIVE** TB disease at any time in your life?  
 Yes  No
- Have you ever traveled or resided **outside** of the United States, Canada, Australia, New Zealand, or northern or western Europe for at least one month?  
 Yes  No

**Important note:** It can take up to 24 HOURS to update your compliance record. Please wait 24 hours before contacting us.

Submit Cancel

This will load a questionnaire which will determine if you need to provide further documentation. Please answer all the questions and click on the “Submit” button. It can take up to 24 hours to update your compliance. Please wait 24 hours before contacting us.

If you made a mistake on your TB Screening form, [please message our TB/Immunization nurses](#) through Health-e-Messaging.

**Further Action Necessary**

Your TB screening indicates you may not be higher risk for TB infection. You are required to submit proof of negative TB testing completed within 12 months of results. You may become compliant by submitting an updated TB test result. An updated TB test result may be a skin test, a blood test, or a chest x-ray. If you are a higher risk, documentation of a positive test result is required for clearance.

**TB Skin Test**

Test: [dropdown]  
 Result Date: [dropdown]  
 Result: ⚠ Not Compliant  
 Update

**T-SPOT TB Blood Test**

Test: [dropdown]  
 Result Date: [dropdown]  
 Result: ⚠ Not Compliant  
 Update

**QuantiFERON Gold TB Blood Test**

Test: [dropdown]  
 Result Date: [dropdown]  
 Result: ⚠ Not Compliant  
 Update

**Chest X-Ray**

Test: [dropdown]  
 Result Date: [dropdown]  
 Result: ⚠ Not Compliant  
 Update

Based on your responses to the questions, the system will determine your next steps. If you need to do more, a screen with further instructions will load immediately after you click submit.

If you may be at higher risk for TB infection, you are required to complete the [UC Davis TB Health Assessment Form](#) and submit proof of a negative TB test **completed within 12 months prior to the start of your first term. You can become compliant for the TB testing requirement with laboratory blood testing or skin test.** A chest x-ray is also required if you currently have (or have ever had) a positive skin or blood test.

Overall Clearance Status: ⚠ Not Satisfied

Items required for clearance:

Clearance	Status	Details
COVID-19 Vaccine	<span style="color: green;">Update</span> <span style="color: red;">⚠</span> Not Compliant	Not Satisfied
Influenza Immunization	<span style="color: green;">Update</span> <span style="color: green;">✔</span> Compliant	Satisfied
Meadles	<span style="color: green;">Update</span> <span style="color: green;">✔</span> Compliant	Satisfied
Meningococcal	<span style="color: green;">Update</span> <span style="color: green;">✔</span> Compliant	Satisfied
Mumps	<span style="color: green;">Update</span> <span style="color: green;">✔</span> Compliant	Satisfied
Pertussis (Tdap)	<span style="color: green;">Update</span> <span style="color: green;">✔</span> Compliant	Satisfied
Rubella	<span style="color: green;">Update</span> <span style="color: green;">✔</span> Compliant	Satisfied
TB Screening	<span style="color: green;">Submitted</span> <span style="color: green;">✔</span> Compliant	Satisfied
TB Testing	<span style="color: green;">Update</span> <span style="color: red;">⚠</span> Not Compliant	No Data
Varicella	<span style="color: green;">Update</span> <span style="color: green;">✔</span> Compliant	Satisfied

A chest x-ray without a TB skin or blood test does not meet the requirement.

Once you have the medical information necessary to demonstrate compliance in any of the ways listed, enter your test dates and upload a copy of your records under Medical Clearances. Be sure to select your result and enter the date in the month/day/year format. You may upload this information later, by clicking on the green “Update” button.

**TB Skin Test**

Date: MM/DD/YYYY

Read Date: MM/DD/YYYY

Result: error

Positive  Negative

Duration:

**TB Skin Test Results**

Upload

Please upload a copy of your skin test result

---

**T-SPOT TB Blood Test**

Date: 12/01/2021

Result: error

Positive  Negative  Borderline  Invalid

**TB Spot Test Results**

Upload

Please upload a copy of your lab result

**Quantiferon Gold TB Blood Test**

Date: MM/DD/YYYY

Result: error

Positive  Negative  Indeterminate

**Quantiferon-Gold Test Results**

Upload

Please upload a copy of your lab result

---

**Chest X-Ray**

Date: MM/DD/YYYY

Result: error

Positive  Negative

**Chest X-Ray Results**

Upload

Please upload a copy of your chest x-ray

Overall Clearance Status: error Not Satisfied

**Items required for clearance:**

Clearance	Status	Details
COVID-19 Vaccine	<span style="background-color: green; color: white; padding: 2px;">Update</span> <span style="color: red;">error</span> Not Compliant	Not Satisfied <span style="font-size: small;">ⓘ</span>
Influenza Immunization	<span style="background-color: green; color: white; padding: 2px;">Update</span> <span style="color: green;">check</span> Compliant	Satisfied <span style="font-size: small;">ⓘ</span>
Meningitis	<span style="background-color: green; color: white; padding: 2px;">Update</span> <span style="color: red;">error</span> Not Compliant	No Data <span style="font-size: small;">ⓘ</span>
Meningococcal	<span style="background-color: green; color: white; padding: 2px;">Update</span> <span style="color: green;">check</span> Compliant	Satisfied <span style="font-size: small;">ⓘ</span>
Mumps	<span style="background-color: green; color: white; padding: 2px;">Update</span> <span style="color: red;">error</span> Not Compliant	Not Satisfied <span style="font-size: small;">ⓘ</span>
Pertussis (Tdap)	<span style="background-color: green; color: white; padding: 2px;">Update</span> <span style="color: red;">error</span> Not Compliant	Not Satisfied <span style="font-size: small;">ⓘ</span>
Rubella	<span style="background-color: green; color: white; padding: 2px;">Update</span> <span style="color: red;">error</span> Not Compliant	Not Satisfied <span style="font-size: small;">ⓘ</span>
TB Health Assessment Form	<span style="background-color: green; color: white; padding: 2px;">Update</span> <span style="color: red;">error</span> Not Compliant	Not Satisfied <span style="font-size: small;">ⓘ</span>
TB Nurse Review	<span style="background-color: green; color: white; padding: 2px;">Update</span> <span style="color: red;">error</span> Not Compliant	No Data <span style="font-size: small;">ⓘ</span>
TB Screening	<span style="background-color: green; color: white; padding: 2px;">Submitted</span> <span style="color: green;">check</span> Compliant	Satisfied <span style="font-size: small;">ⓘ</span>
Vaccines	<span style="background-color: green; color: white; padding: 2px;">Update</span> <span style="color: red;">error</span> Not Compliant	Not Satisfied <span style="font-size: small;">ⓘ</span>

If the TB Health Assessment Form is on your requirements page, or you have ever had a positive TB test, you must download the [UC Davis TB Health Assessment form](#) and take it to your Primary Care Provider. Once any required testing is complete and your provider has determined you are free of active TB, the provider must complete and sign the TB Health Assessment form. This form can also be downloaded from the [SHCS Site](#).

Any chest x-rays submitted with your TB Health Assessment form must have been completed within the 12 months prior to the start of your first term.

**Tuberculosis Health Assessment Form**

Tuberculosis Health Assessment Form Upload Needed

Download this form and take to your healthcare provider. Once complete, upload to this site. This form and the documentation of testing, are required for you to meet the TB Screening requirement.

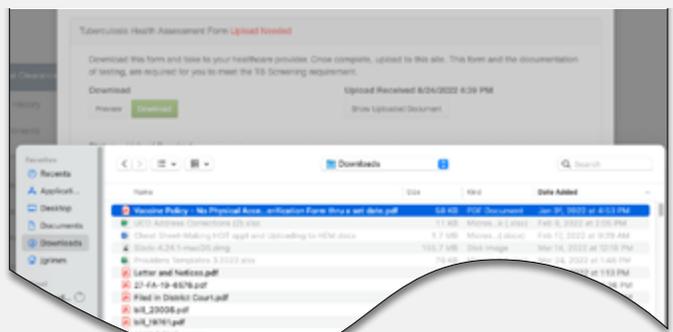
Download: Preview Download

Upload Received 6/24/2022 4:39 PM Show Uploaded Document

Status: Upload Required

Additional Uploads: Upload

Upload the form under the TB Health Assessment Form section. Select the “*Upload*” button.



After selecting your file, select “*Open*”. This will open a preview of the file to verify the upload.

**Verify Upload**

Does this image look correct? If it looks wrong for any reason, click Cancel Upload and upload a new image.

Preview of the TB Health Assessment Form:

UC DAVIS | HUMAN RESOURCES Vaccine Policy

No Physical Access Verification Form

Employee Name: \_\_\_\_\_ Position Title: \_\_\_\_\_

School, College or Division: \_\_\_\_\_ Department: \_\_\_\_\_

Unit: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Human Resources Business Partner (HRBP): \_\_\_\_\_

Click on “*Looks Good*” or if something looks wrong, you can click on the “*Cancel Upload*” button.

Please note that the TB Health Assessment form **MUST** be completed in English, signed and dated by a licensed healthcare provider and include your name, date of birth and/or student ID number. Incomplete forms or medical information entered in a language other than English will not be accepted and you will **NOT** be cleared to register for classes.

**Note: Please allow 14-21 business days for your documentation to be processed.**

## Clearance Status Satisfied



**IZ Hold Removed**

Clearance	Status	Details
COVID-19 Vaccine	Not Compliant	Not Satisfied
Influenza Immunization	Not Compliant	Not Satisfied
Meningococcal	Compliant	Satisfied
Mumps	Compliant	Satisfied
Perussis (Tdap)	Compliant	Satisfied
Rubella	Compliant	Satisfied
TB Health Assessment Form	Compliant	Satisfied
TB Nurse Review	Compliant	Satisfied
TB Screening	Submitted	Satisfied
Varicella	Compliant	Satisfied

As you update your immunization information and complete the TB screening, including any further action required, the status for each item will change to *Compliant*. You may want to refresh the page after entering your documentation. Your overall Clearance Status may still say *Not Satisfied* due to the Influenza Immunization. Please note it is a seasonal requirement that usually goes into effect in September or October and **does not create a hold**.

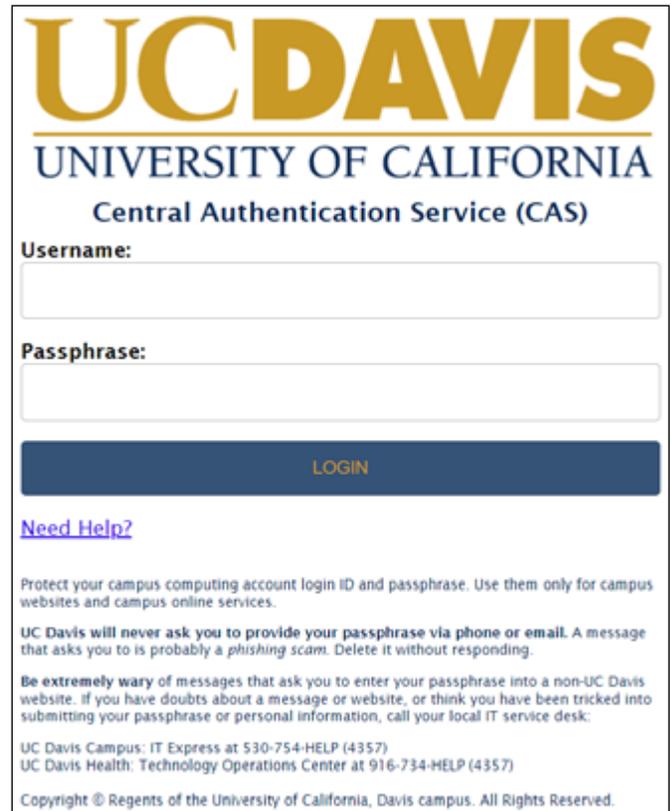
Please refer to [OASIS](#) to determine if you have a hold.

Holds related to entrance immunization and TB requirements, should clear within 24 hours of Health-e-Messaging showing compliant. If you still have the hold after 24 hours, please try clearing your web-browser's cookies. If the hold persists please review your record to ensure you entered your dates and information correctly; you may message the Immunization [Nurse through Health-e-Messaging](#).

## Questions for the Immunization Nurse?

Contact us via [Health-e-Messaging](#) using these [step-by-step instructions](#).

## Logging In



**UC DAVIS**  
UNIVERSITY OF CALIFORNIA  
Central Authentication Service (CAS)

Username:

Passphrase:

**LOGIN**

[Need Help?](#)

Protect your campus computing account login ID and passphrase. Use them only for campus websites and campus online services.

UC Davis will never ask you to provide your passphrase via phone or email. A message that asks you to is probably a phishing scam. Delete it without responding.

Be extremely wary of messages that ask you to enter your passphrase into a non-UC Davis website. If you have doubts about a message or website, or think you have been tricked into submitting your passphrase or personal information, call your local IT service desk:

UC Davis Campus: IT Express at 530-754-HELP (4357)  
UC Davis Health: Technology Operations Center at 916-734-HELP (4357)

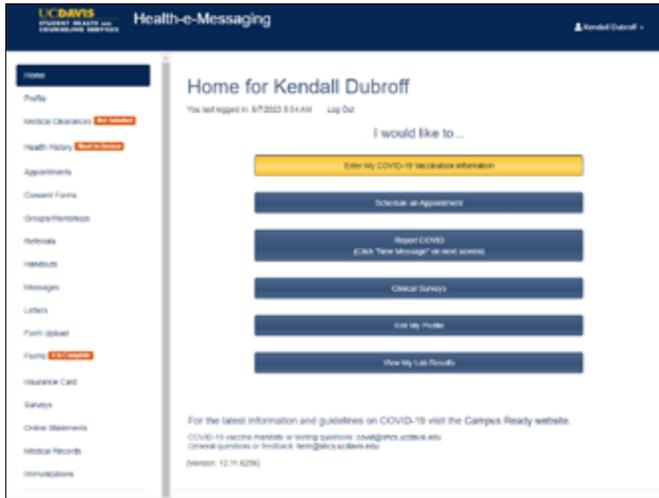
Copyright © Regents of the University of California, Davis campus. All Rights Reserved.

[Health-e-Messaging](#) will open with a UC Davis Central Authentication Service (CAS) page. Login with your UC Davis username and Kerberos passphrase.

You will need to set-up your UC Davis [computing account](#) prior to logging in. Systems can take up to 72 hours to update your record with your login credentials. You will also need to have [Duo set-up](#). Any issues with these require contacting [IT Express](#) at (530) 754-4357.

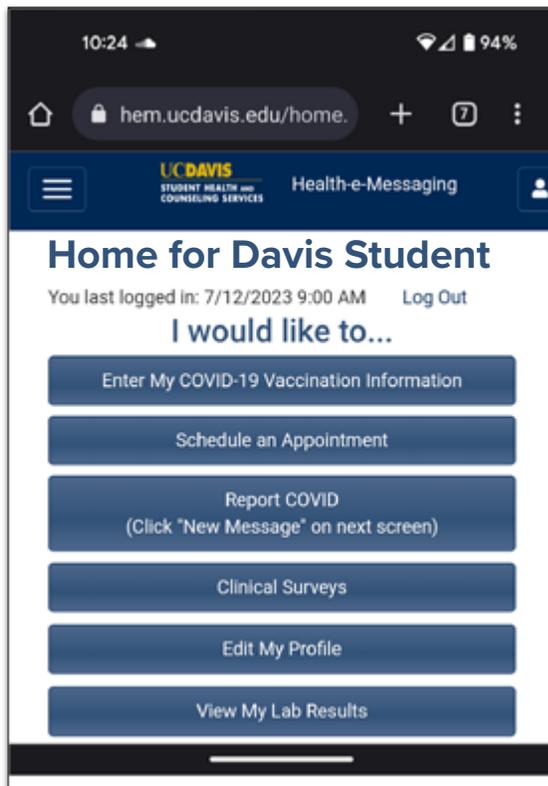


## Basic Navigation



Above is the Health-e-Messaging homepage as viewed from a computer. If you log in from a mobile device (Below), the left-hand menu can be expanded from the three hamburger menu in the upper left corner.

The buttons in the center will quickly take you to the most used areas on the site. The menu on the left side will give you more in-depth options including consent forms, messages, online statements, and other items.



# UC DAVIS

## STUDENT HEALTH AND COUNSELING SERVICES

### Counseling Services - North Hall

Phone: 530-752-0871

Hours:

- Sunday: Closed
- Monday: 8 am - 4:45 pm
- Tuesday: 8 am - 4:45 pm
- Wednesday: 9 am - 4:45 pm
- Thursday: 8 am - 4:45 pm
- Friday: 8 am - 4:45 pm
- Saturday: Closed

### Student Health and Wellness Center

Phone: 530-752-2300

Hours:

- Sunday: Closed
- Monday: 8 am - 5:30 pm
- Tuesday: 8 am - 5:30 pm
- Wednesday: 9 am - 5 pm
- Thursday: 8 am - 5:30 pm
- Friday: 8 am - 5:30 pm
- Saturday: Closed

