Convened by Chuck Auchterlonie & Abhishek Ramini  
Meeting Summary by Romana Naqvi

**Present (Student Voting Members):** Catherine M. Terry, Danielle Hagood, Jonathan Wong, Matthew Henry, Tyler Manning, Abhishek Ramini, Ajay Kolluru, Daisy He and Jingyi Dong.

**Absent (Student Voting Members):** Matthew M. Mayeda, Fabiola Gutierrez, Ling Leng, Ryan Sha and Sofia Molodanof.

**Present (Student Non-Voting Members):** Nathan Sy

**Present (Staff Voting Member(s)):** Tracey Pereida

**Excused (Staff Voting Member(s)):** John Campbell

**Present (Staff Non-Voting Members):** Cory Vu, Cindy Schorzman, Sarah Hahn, Chuck Auchterlonie, Todd Atwood and Romana Naqvi.

**Absent (Staff Non-Voting Members):** Sandy Santiago, Deborah G. Agee

**Guests:** Julienne DeGeyter (Asst. Administrative Director, SHCS), Aury Gutierrez-Zavala (Case Manager, SHCS) and Jacob Engel (ASUCD)

**Quorum:** A quorum consists of at least three undergrads and three grads with a total of 8 voting members. It was determined that we had a quorum to conduct the necessary meeting.

**Review Minutes:** A motion was made and seconded to approve the minutes of the October 26th, 2016 meeting; all voting members present were in favor.

**December 13, 2016 UC SHIP EOB Update:** C. Vu gave an update on the December 13th 2016 UC SHIP EOB meeting. He informed that the Student Caucus Chair Jonathan Wong presented student concern(s) over some of the ramifications of recent elections in general and for specific issues such as women’s health access and the health access of the undocumented student population in particular. Jonathan Wong conveyed that students would like to see a proactive approach toward promoting mental health during stressful times for students; for example something like Therapy Fluffies. C. Vu conveyed that students were worried about what happens after January 20th with respect to their access, their status and the ACA in general. He proposed creating and disseminating a FAQ for students concerning the effects of the recent election on their coverage. C. Vu reported there were
discussions around the revisions under consideration to the Plan’s Bylaws and the Charter by pointing to inconsistencies between the two governance documents and identifying the goals of functionality and transparency. The results of the recently conducted survey of campus Student Health Advisory Committees were presented. He informed that the Student Caucus would compose a SHAC orientation presentation. The UC SHIP Plan is performing well and has generated a surplus of $24 million as of 9/2016 (after reserve funding); the UC Davis graduate and undergraduate plans are running a surplus. An update on the pharmacy formulary committee was also provided. There were also discussions around the mandatory UC Immunization Policy, which launched Fall 2016 and a recent discrimination complaint by a student at a member campus receiving services at a non-member campus through the UC reciprocity agreement. The non-member campus had adopted a transgender top-surgery benefit for transgender women that is not currently a covered benefit for UC SHIP. J. Wong informed there was a prep call last week regarding this and it was recommended that UC SHIP EOB form a sub-committee to study this issue.

A question arose as to whether there are any counselors specifically for Transgender students at UC Davis Student Health and Counseling Services. S. Hahn informed we are in the process of improving services for Transgender students and are looking at funding for a new position which will be a general counseling position but as a preferred qualification having expertise in working with Transgender students. Two weeks ago all counseling staff had training on working with Transgender students. C. Schorzman reported on the medical side we have formed a gender care team of 4 providers. We have a consultant come in every week or two to answer questions, we are also going down to a training at the end of this month to learn fundamentals of transgender care.

**UC SHIP EOB Bylaws and Charter**: J. Wong informed at the last EOB there were motions to approve for changes in total to the EOB bylaws and the Charter. Most of them are just to get the bylaws in line with the definition of a member because it was unclear what the definition of a member was?

*Charter Article 5B (please see attached) – A motion was made and seconded to approve the language as it is with 4 members in favor, 6 opposing and none abstaining.*

*Bylaws Article V (please see attached) – A motion was made and seconded to approve the language as it is with 9 members in favor, none opposing and 1 abstaining.*

**UC SHIP Pre-Renewal**: C. Auchterlonie informed we met with representatives from UC SHIP last week; they did a presentation on the renewal process and informed the plan is doing well; currently we have a surplus of $24 million after reserve funding. We are 2 months into the plan and UC Davis graduate and undergraduate plans are running a surplus. He presented the UC SHIP Renewal Time Frame (*please see the attached deck of slides*). January 23, UC SHIP will provide the preliminary rates. We need to provide any benefit changes by 2/1 so that UC SHIP can price the changes.
The final renewal rates with benefit change options will be available February 15th. Campuses have to confirm UC SHIP participation by April 15th.

**Benefit Plan Changes for 2017-18:** C. Auchterlonie presented a UC system-wide benefits plan comparison (*please see attached*). A question arose if there was a possibility to bring the UC family rates in line with the individual campus rates. C. Auchterlonie informed we have requested data on what the UC Davis – UC Family utilization numbers are so that we can calculate the savings accrued to those students and also to find out how many students are benefitting from the 10% discounted rate? C. Auchterlonie also informed that part of the pre-renewal meeting UCOP went through a UC SHIP plan comparison to plans in the ACA; we are a platinum level plan in terms of the benefit structure and if you do a one on one comparison without any subsidies the UC SHIP plan is less expensive to the California plan. UC SHIP is a self-insured plan; ACA regulations have no impact on it. There was a concern around the $200 ER copay being too high. C. Auchterlonie informed when a student is admitted the ER copay is waived.

**Possible benefit changes for 2017-18 & Action Items:**
- **ER Copay:** A quote on reducing the $200 ER co-pay to either $100 or $125.
- **Rx Copay Specialty:** Quote on Rx copay specialty tier $60, $80 and $100.
- Remove referral requirement for primary care outside SHCS.
- UC Davis utilization numbers on UC Family Plan

**Future Meetings:** *R. Naqvi will send out a doodle poll*

The meeting was adjourned at 6:50pm
**Proposed Changes to Bylaws Article V**

**A. Quorum.** A majority of the Members which must include the Student Caucus Chair or their student designate shall constitute quorum for the transaction of business of the EOB. Each Member Campus shall have one vote.

**B. Motions.** Main motions shall be made and seconded by student representatives of the EOB. Main motions must be presented to the EOB no later than 15 days before a vote. If a main motion has not been presented to the EOB at least 15 days prior to a vote, the action shall require the affirmative vote of three fourths of the Members with participating students.

**C. Voting on Main Motions.** Votes are cast by roll call of Members. Each Member shall cast their vote through their student representative. The student caucus chair shall serve as a conduit for students voting in absentia if the student representative submitted their vote in writing to the student caucus chair. The student health director may cast a vote on behalf of a Member Campus if both the student representative and the student caucus chair cannot cast their vote and the vote does not amend these Bylaws or the Charter. The response and name of the voting member of each Member Campus shall be recorded in the minutes.

**Proposed Changes to Bylaws Article V**

**D. Special Votes.**

i) **Vote by Phone.** Representatives shall state their name when casting a vote by phone.

ii) **Vote by Email.** An announcement of the email vote containing a description of the motion, the date of the ballot, and the deadline for returning the ballot, shall be sent to the UCSHIP EOB listserv no fewer than 15 calendar days before the ballot. Each Member shall respond to confirm receipt of the announcement from the email address of their voting representative. The parliamentarian shall send a ballot email to the voting representatives which shall contain the word “ballot” in the subject, state the motion, and include instructions and the deadline for returning the ballot.

**Proposal: Use Consistent Language**

**Bylaws Article VII.**

A majority vote of the total voting membership of the EOB is required to amend these bylaws. Amending these bylaws shall require two-thirds of Members voting affirmatively through their student representatives, provided that the proposed amendment was distributed to the EOB 30 days prior to the vote. Any amendment to these bylaws shall become effective immediately unless an effective date is specified by the EOB. Following adoption of amendments, the UC SHIP staff shall prepare and distribute a revision of the Bylaws to all Member Campuses. The Bylaws will be reviewed by the EOB at least every two years.

**Charter Article 19.**

Amending this agreement shall require two-thirds of Members voting affirmatively through their student representatives, A two-thirds vote of the total voting membership of UC SHIP, consisting of Members, acting through their student representatives,
representatives, is required to amend this agreement provided that the proposed amendment was distributed to the EOB 30 days prior to the vote. Any amendment to this agreement shall become effective immediately unless an effective date is specified by the EOB.

**UC Irvine SHIAC Edits**

**Bylaws Article VII.**

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**Charter Article 19.**

Amending this agreement shall require two-thirds of Members voting affirmatively through their student representatives. A two-thirds vote of the total voting membership of UC SHIP, consisting of Members, acting through their student representatives, is required to amend this agreement provided that the proposed amendment was must be distributed to the EOB 30 days prior to the vote. Any amendment to this agreement shall become effective immediately unless an effective date is specified by the EOB.

**Proposed Changes to the Charter**

**Charter Article 5B.**

A majority of the Members which must include the Student Caucus Chair or their student designate shall constitute quorum for the transaction of business of the EOB. Each Member shall have one vote. How a Member casts its vote shall be determined by the delegation from each Member in accordance with the Bylaws. Except as otherwise provided in this Charter Agreement or any other duly executed agreement of the members, all actions of the EOB shall require the affirmative vote of a majority of votes cast; provided, that any action which is restricted in effect to one of UC SHIP’s benefit groups (undergraduate, graduate), shall require the affirmative vote of a majority of those Members who represent campuses with students participating in that group and that the main motion was presented to the EOB no later than 15 days before the vote. If a main motion has not been presented to the EOB at least 15 days prior to a vote, the action shall require the affirmative vote of 3/4 of the Member Campuses with participating students.

Reference UC SHIP Executive Oversight Board – Agenda 1/24/17